

eContact Manager™

this application automatically collects, organizes, and securely stores all of the data on every visitor that fills out your form on your "contact us" web page or any other specified page. eContact Manager allows you to view all of these contacts at any time online in list format. eContact Manager allows you to export this data into all major contact manager and accounting software (ACT!, Goldmine, Outlook, Quickbooks, Peachtree, etc.) so that nobody has to type any information and so that no mistakes can be made. eContact Manager ensures owners and executives that they are getting the most out of their website investments. Do you ever wonder how many web contacts you get every month? Don't you want to see potential good and bad trends if you are advertising?

The following points outline the functionality included in this robots web-contact management application.

- All collected data is stored in a database on the server that we set up.
- There is an "admin" area (otherwise known as a secure area) where owner can login and click a button where all of the data will be exported as a .CSV file that can be opened in Excel where all the information can be viewed and sorted in every way possible.
- This .CSV file is a very common file that can be imported into most contact manager programs such as Microsoft Outlook, ACT!, Goldmine, Quickbooks, Quickbooks Customer Manager, etc.

In order to provide you with this application, we must have you complete this form and fax it back to us immediately at (949)209-1836.

Company Name _____ Your Name _____

Phone Number _____ Email _____

1. Do you currently have a contact page already built with customer data fields (where name, address, phone number, etc.) are collected, or do you need us to create this form for you? Please circle the one that applies.

(a) I already have a contact page, but NO form on this page

(b) I have a contact page and contact form on this page

(c) I DO NOT have a contact page NOR contact form, and need Niki Media Group to develop them.

IF YOU CIRCLED A OR B, Please provide us with the URL of your contact page where visitor data (name, address, phone number) is collected:

IF YOU CIRCLED C, please note that there will be additional charges to set up this web page and contact form. A Niki Media Group representative will be in contact with you regarding this.

2. Is there anything else specific that you have discussed with a Company Representative that is supposed to be included in this project?

Y N

Please explain: _____

NOTE: IF YOU HAVE DISCUSSED SOMETHING SPECIFIC WITH A REPRESENTATIVE AND HAVE NOT INCLUDED IT IN THIS DOCUMENT, YOUR QUOTE WILL NOT INCLUDE THAT SPECIFIC FEATURE. This document must contain every single aspect of your project or else you can consider that it has not been taken into account and will require additional charges.

- 15. Terms and Conditions, Other Information and First Payment:** Further information on our terms and conditions may be read at <http://www.nikimedia.com/services/websites/terms.html> .

In order to get started we do require a 100% payment up front for implementation of eContact Manager™.

IF YOU DID NOT PURCHASE THIS DIRECTLY ON OUR WEB SITE
Please Follow the Instructions to Fill out This Form
and then Fax it back to (949)209-1836

Niki Media Group Credit Card Billing Authorization Form

Simply complete the Credit Card Information section below and sign the form. All requested information is required. Upon approval, we will automatically bill your credit card for the amount indicated and your total charges will appear on your monthly credit card statement.

Customer Information (To be completed by Niki Media Group)

Customer name: _____ Customer account number: _____ Phone: _____

Payment Information

Amount: _____

Credit Card Information (To be completed by customer)

Niki Media Group accepts the following credit cards: **Visa, MasterCard, American Express**

Credit card type: _____ Credit card number: _____ Expires: _____
_____ / _____

Cardholder's name: _____ Cardholder's Zip code (required): _____
_____ (as shown on credit card) _____ (from credit card billing address)

Customer's signature: _____ Date: _____
